**MISSION**

We exist to ensure each student receives an innovative, alternative education

**VISION**

MEA will be the alternative education model that prioritizes blended learning, acceleration, and a structured learning environment to produce self-confident, career focused, life-long learners.

**MEA NORMS**

1. Have an agenda prepared ahead that has clear objectives, items, goals, and expected outcomes.
2. Actively participate by being on time, respecting others/the speaker, and focusing on the task at hand.
3. ELMO – Enough, Let’s Move On.
4. Assume positive intent and be solution oriented
5. Address parking lot issues
6. Post meeting debrief
7. Take care of personal needs

**THE PLAN FOR 2012-2013**

* **CREATE DATA:** identify what is the essential learning. Build summative and formative assessments to assess learning. Input data into Eduphoria
* **REVIEW DATA:** Meet weekly to review student academic, behavior, and attendance data (Data systems: Eduphoria, Educators Handbook, Skyward)
* **ACT ON THE DATA:** Establish Interventions: TIER I-III
	+ Embed TIER I interventions in class
	+ Implement TIER II interventions outside of the class (CLUB MEA)
	+ Utilize social worker, and other limited and intensive resources for TIER III students
* **LEARN FROM THE DATA:** We will refine classroom instruction using student data, observed student engagement, and learning outputs.

**IMPORTANT DATES:**

* AUGUST 13TH – 16TH – NEIGHBORHOOD WALK
* AUGUST 15TH – CAMPUS PD/REVIEW/ORIENTATION WEEK
* AUGUST 16TH – DISTRICT PD
* AUGUST 17TH – DISTRICT PD
* AUGUST 18TH – STUDENT ORIENTATION
* AUGUST 20TH – CAMPUS PD/SURVEY OF STAFF
* AUGUST 21ST – CAMPUS PD
* AUGUST 22ND – DISTRICT PD
* AUGUST 23RD – DISTRICT PD/CONVOCATION
* AUGUST 24TH – REVIEW 1ST DAY/PLANNING & PREP
* AUGUST 27TH – FIRST DAY OF SCHOOL

**QUESTIONS**:

* HOW DO WE DO THE 90-DAY ACTION PLAN?
* HOW DO WE DO THE QIR REPORT?
* HOW DOES IT ALL WORK TOGETHER? (TLI, TTIPS, AVID, PLC, PBIS)
* WHAT IS OUR SCHEDULE?
	+ STUDENTS: MONDAY 10AM-4PM; 9AM-4PM TUESDAY – FRIDAY
	+ ADULTS:
		- MONDAY STAFF MEETING 7:30AM-9:30AM
		- DEPARTMENT MEETINGS @ 7:30AM ON DESIGNATED DAYS
		- TEACHERS 7:30AM-4:15PM
		- TEACHER ASSISTANTS 8:15AM-4:15PM
		- FRONT OFFICE 8:00AM TO 5:00PM (60 MINUTE DUTY FREE)

**Communication Protocol**

* **Write it**
	+ Meeting agenda
	+ Announcement/Bulletin boards
	+ Calendar invites
* **Say it:**
	+ Staff meetings
	+ Team meetings
	+ Individual meetings
* **Repeat it**
	+ “Face-Time”
	+ Staff meetings
	+ Team meetings
	+ Individual meetings
* **Remind it**
	+ Prior to meeting/event/deadline
	(1 week, 1 day)
	+ Email/alert now/text messages
	+ Send minutes after the meeting
* **Inspect it**
	+ Ask for it on the deadline.
	+ Reward or Refocus
	+ Repeat SWRRR again.